

Business Continuity Leadership: ISO 22301 Implementation Program

Duration: 5 Days

Language: en

Course Code: MG2 - 232

Objective

By the end of this course, participants will be able to:

- Interpret and apply ISO 22301:2019 requirements within their organisation.
- Develop and implement a robust Business Continuity Management System (BCMS).
- Conduct risk assessments and business impact analyses effectively.
- Establish recovery strategies, plans, and procedures for critical operations.

- Lead the BCMS implementation project from initiation to certification.

Audience

This course is ideal for:

- Business Continuity and Risk Managers.
- Compliance and Governance Officers.
- IT Disaster Recovery Specialists.
- Management System Implementers and Consultants.
- Senior Managers responsible for organisational resilience and sustainability.

Training Methodology

The course combines interactive lectures, case studies, and practical implementation exercises. Participants will apply ISO 22301 principles to real-world business continuity challenges and develop hands-on solutions.

Summary

This advanced course equips professionals with the expertise to design, implement, and manage an effective Business Continuity Management System (BCMS) in alignment with the ISO 22301:2019 standard. Participants will learn how to establish continuity strategies, identify critical business functions, and ensure organisational resilience against disruptions, crises, and disasters.

The training provides a comprehensive understanding of risk assessment, business impact analysis (BIA), recovery planning, and system maintenance. By combining strategic and operational perspectives, participants will gain the skills to lead successful BCMS implementation projects that safeguard business operations and enhance stakeholder confidence.

Course Content & Outline

Section 1: Understanding ISO 22301 and Business Continuity Fundamentals

- Overview of business continuity and ISO 22301:2019 structure and clauses.
- The purpose and benefits of a Business Continuity Management System (BCMS).
- Understanding resilience, incident management, and recovery principles.
- Key definitions and the PDCA (Plan-Do-Check-Act) approach in BCMS.

Section 2: Planning and Initiating the BCMS Implementation

- Establishing the BCMS scope, context and objectives.
- Leadership commitment and organisational roles.
- Determining interested parties and legal/regulatory requirements.
- Developing a BCMS implementation roadmap.

Section 3: Business Impact Analysis (BIA) and Risk Assessment

- Identifying critical business activities and dependencies.
- Conducting business impact analysis: methodology, tools and metrics.
- Performing risk assessments and identifying potential threats.
- Setting recovery time objectives (RTO) and recovery point objectives (RPO).

Section 4: Developing and Implementing Business Continuity Strategies

- Designing continuity and recovery strategies for core operations.
- Developing response plans, communication procedures, and escalation paths.
- Integrating IT disaster recovery and emergency response planning.
- Documenting and testing business continuity and recovery plans.

Section 5: Monitoring, Evaluation, and Continual Improvement

- Establishing performance indicators and monitoring mechanisms.
- Conducting internal audits and management reviews.
- Managing nonconformities, corrective actions, and system updates.

- Preparing for ISO 22301 certification and external audit readiness.

Certificate Description

Upon successful completion of this training course, delegates will be awarded a Holistique Training Certificate of Completion. For those who attend and complete the online training course, a Holistique Training e-Certificate will be provided.

Holistique Training Certificates are accredited by The CPD Certification Service (CPD), and are certified under ISO 9001 and ISO 29993 standards.

CPD credits for this course are granted by our Certificates and will be reflected on the Holistique Training Certificate of Completion. In accordance with the standards of The CPD Certification Service, one CPD credit is awarded per hour of course attendance. A maximum of 50 CPD credits can be claimed for any single course we currently offer.

Categories

Management & Leadership, Project Management

Tags

ISO 22301, BCMS, Business Impact Analysis, BIA

Related Articles



Understanding The Essence of A Risk Management Plan

This blog post explores the importance of risk management, outlines the steps of a risk management plan, highlights key differences, and shares best practices for optimal risk management outcomes.