

Essential Warehouse Safety Procedures

Duration: 5 Days

Language: en

Course Code: PO1-110

Objective

Upon completion of this course, participants will be able to:

- Identify common risk areas and put procedures in place to reduce risks.
- Effectively train all employees on the importance of health and safety.
- Consider health and safety procedures regarding your strategic plans.
- Create in-depth risk assessments, record-keeping processes and audit trails for future reference.
- Understand the impact of proper health and safety procedures.
- Handle and report incidents correctly when they occur.
- Develop a compliant health and safety culture within your organisation.
- Understand your obligations as an employer against the legislation.
- Understand the different types of danger found in a warehouse setting.
- Improve overall health and safety procedures within your organisation.

Audience

This training is for anyone responsible for assessing risk or maintaining overall health and safety within the process and with all employees when managing a warehouse. It would be most beneficial for:

- Warehouse Managers
- Warehouse Operatives
- Heavy Machinery Operatives.
- Risk Assessors
- Auditors
- Health & Safety Managers
- Health & Safety Representatives
- Supervisors or Team Leaders
- Maintenance Employees

Training Methodology

This course uses a variety of adult learning styles to convey full understanding. Participants will watch videos and presentations that use real-world cases to show the impact of good health and safety procedures compared to unmonitored environments. They will conduct group discussions, participate in practical exercises to identify risk areas within the warehouse, and complete role-playing activities to handle evacuation scenarios and training procedures.

Summary

Operating a safe and secure warehouse for the rest of the business is important to function effectively and efficiently. With such a busy, bustling working environment incorporating different personnel and machinery, the potential for accidents can be quite high. For this reason, a foolproof health and safety protocol and monitoring system needs to be created. It’s not just about the general safety of each individual, either. It’s also important to fully utilise the technology to make the most of your processes and ensure there aren’t any risk areas that may be more prone to accidents.
Auditing procedures should also be implemented to ensure that any risk areas are identified and mitigation techniques are put in place to reduce opportunities for health and safety failures. These audits should have accurate and up-to-date records, which go hand in hand

with covering storage, fire safety, working at heights and with machinery, and safety clothing.
Once protocols are created that work both strategically and to benefit each employee, strict training and recap regimes should also be put in place to keep each employee up to date with changes and gain their buy-in for future process amendments.

Course Content & Outline

Section 1: Understanding Warehouse Safety

- Applying the UAE regulations to your organisation.
- Health and safety perceptions and realities.
- How to understand warehouse safety and identify issues.
- Why health and safety is important for everyone.
- Maintaining a healthy and sanitary working environment.
- Your Internal Responsibility System (IRS).

Section 2: Your Role as an Employer

- Your responsibilities as an employer.
- Employee self-care responsibilities.
- OHSA legislation and related responsibilities.
- Discovering hazard categories.
- Chemical, physical, psychological and biological issues.
- RACE: handling hazardous situations - before, during and afterwards.

Section 3: Working with Machinery

- Exploring regular contact with machinery.
- Racking and forklifts.
- Conveyors and manual handling training.
- Warehouse docking safety measures.
- Cold storage options and awareness.

Section 4: Process Creation & Rollout

- Emergency evacuation procedures.
- Evacuation equipment and its uses.
- PPE and distribution.

Section 5: Identifying Hazards

- Working within an enclosed environment.
- Fire dangers in the warehouse.

- Handling hazardous materials.
- Chemical waste hazards.
- Loading, unloading and storage solutions.

Section 6: Creating an Accurate Audit Trail

- Reviewing common risk areas.
- Identifying risks for the future.
- Accurate record keeping.
- First aid incident reporting.
- Implementing hazard controls.
- The basics of an effective risk assessment.

Section 7: Training & Evaluation

- The basics of first aid training.
- Fire extinguisher training and appointing fire marshals.
- Slips, trips and falls.
- Communication within the warehouse.
- Communicating in a noisy environment - innovative alternatives.

Certificate Description

Upon successful completion of this training course, delegates will be awarded a Holistique Training Certificate of Completion. For those who attend and complete the online training course, a Holistique Training e-Certificate will be provided.

Holistique Training Certificates are accredited by the British Assessment Council (BAC) and The CPD Certification Service (CPD), and are certified under ISO 9001, ISO 21001, and ISO 29993 standards.

CPD credits for this course are granted by our Certificates and will be reflected on the Holistique Training Certificate of Completion. In accordance with the standards of The CPD Certification Service, one CPD credit is awarded per hour of course attendance. A maximum of 50 CPD credits can be claimed for any single course we currently offer.

Categories

Health, Safety & Environment HSE, Procurement, Warehouse, Logistics & Supply Chain

Tags

Warehouse, HS, procedures, Hazards, safety, HSE, Procurement

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