

Project Managing Over Multiple Projects

Duration: 5 Days

Language: en

Course Code: PO4-122

Objective

Upon completion of this course, participants will be able to:

- Foster positive stakeholder relations and align expectations.
- Determine the order of importance and sequence various projects.
- Handle time and stress management amidst several concurrent projects.
- Navigate adeptly through the intricacies of managing multiple projects.
- Employ suitable strategies for planning and overseeing multiple projects.
- Utilise scheduling and estimation methodologies effectively.
- Sustain a fluid and adaptable schedule across multiple projects.

Audience

This course is designed for anyone responsible for multiple large-scale projects within an organisation. It would be most beneficial for:

- Business Owners

- Project Managers
- Directors
- Financial Officers
- Risk Assessors
- Auditors
- Change & Control Managers
- Operations Managers
- Team Leaders
- Supervisors

Training Methodology

This course uses a variety of adult learning styles to aid full understanding and comprehension. Participants will watch trainer-led presentations to understand the best project management tools available to maintain organisation on multiple projects.
They will review the biggest risk areas within each project and go through various real-world case studies to understand how a risk assessment and cost-benefit analysis would work within a multi-project environment to achieve a substantial return on investment. They will then work in groups to create a Gantt chart and RACI solution to suggest the most important stakeholders and a project vision and timescale.

Summary

Project managing over multiple projects requires a delicate balance of strategic planning, effective communication, and meticulous organisation. Each project comes with its own set of objectives, timelines, and stakeholders, demanding the project manager's adeptness in multitasking and prioritisation.
Clear resource allocation, task delegation, and regular progress monitoring are essential to ensure that all projects stay on track towards their respective goals. Flexibility is key, as unexpected challenges and changes in priorities are inevitable. Strong leadership skills are paramount to motivating and guiding teams dispersed across various projects, fostering collaboration and synergy.
With a keen eye on the big picture and attention to detail, project managers navigate the complexities of managing multiple projects, orchestrating a harmonious symphony of tasks and deadlines to achieve overall success.

Course Content & Outline

Section 1: Portfolio & Program Management Principles for Multi-project Management

- Stakeholder relations and expectations management.
- Prioritisation and sequencing of projects.
- Time and stress management in multi-project environments.
- Navigating multi-project landscapes effectively.
- Planning and controlling multiple projects.
- Scheduling and estimating techniques.
- Dynamic maintenance of multi-project schedules.

Section 2: Logical Dependencies Within a Multi-project List

- Understanding logical dependencies in multi-project lists.
- Identifying interdependencies among multiple projects.
- Analysing critical paths and project dependencies.
- Managing dependencies to optimise project outcomes.
- Mitigating risks associated with project interdependencies.
- Implementing strategies to address dependencies effectively.
- Evaluating the impact of changes on project dependencies.

Section 3: Resource Management Across Multiple Projects

- Understanding resource management in multi-project scenarios.
- Allocating resources efficiently across multiple projects.
- Balancing resource demands and availability.
- Strategies for prioritising resource allocation.
- Optimising resource utilisation across project portfolios.
- Managing conflicts and constraints in resource allocation.
- Implementing tools and techniques for effective resource management.

Section 4: Risk Assessments in Multi-projects

- Conducting risk assessments across multiple projects.
- Identifying and prioritising risks in multi-project environments.
- Evaluating the impact and likelihood of risks in project portfolios.
- Developing risk mitigation strategies for multi-project scenarios.
- Implementing risk management plans across project portfolios.
- Monitoring and adapting risk assessments in dynamic multi-project settings.
- Communicating risk findings and strategies to stakeholders.

Section 5: Creating a Multi-stranded Plan for Various Projects

- Gantt chart creation and maintenance.
- Crafting multi-stranded plans for diverse projects.
- Integrating project plans across multiple strands.
- Aligning project objectives within a multi-stranded framework.
- Developing cohesive strategies for managing interrelated projects.
- Balancing priorities and dependencies in multi-stranded planning.
- Implementing agile methodologies for adaptability within multi-stranded plans.
- Communicating and coordinating efforts across project strands.

Section 6: Communications Across Simultaneous Projects

- Effective communication strategies in simultaneous projects.
- Tailoring communication plans for multiple project audiences.
- Coordinating messaging across concurrent projects.
- Managing information flow and updates in a multi-project environment.
- Utilising digital tools for streamlined communication across projects.
- Addressing challenges and conflicts in cross-project communication.
- Facilitating collaboration and synergy through effective communication.

Certificate Description

Upon successful completion of this training course, delegates will be awarded a Holistique Training Certificate of Completion. For those who attend and complete the online training course, a Holistique Training e-Certificate will be provided.

Holistique Training Certificates are accredited by the British Assessment Council (BAC) and The CPD Certification Service (CPD), and are certified under ISO 9001, ISO 21001, and ISO 29993 standards.

CPD credits for this course are granted by our Certificates and will be reflected on the Holistique Training Certificate of Completion. In accordance with the standards of The CPD Certification Service, one CPD credit is awarded per hour of course attendance. A maximum of 50 CPD credits can be claimed for any single course we currently offer.

Categories

Management & Leadership, Project Management

Tags

management, Project Managing, Multi-project Management

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YouTube Video

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