

Advanced Project Management: Achieving Excellence

Duration: 5 Days

Language: en

Course Code: MG2-152

Objective

Upon completion of this course, participants will be able to:

- Identify strategies for enhancing management performance.
- Cultivate successful team dynamics and implementation strategies.
- Master techniques for strategic planning and administration.
- Develop negotiation skills to navigate complex stakeholder interactions.
- Apply management best practices to enhance leadership skills.
- Understand the criteria for excellence outlined in the Malcolm Baldrige Quality Award.
- Define and address client needs and project objectives aligned with stakeholder expectations.
- Implement project management methodologies, including scope definition and work breakdown structure.
- Estimate project time, costs, and resources accurately.
- Establish effective project control systems and monitor progress using key performance indicators.
- Conduct comprehensive risk assessment and management to mitigate project threats

and exploit opportunities.
- Recognise and overcome psychological barriers to risk perception among stakeholders.
- Plan, execute, and control project closure effectively.

Audience

This course is ideal for professionals seeking to enhance their management and project management skills. It is also suitable for:

- Technical professionals and engineers.
- Members of process improvement teams.
- Administrators responsible for project management.
- Business planners, program managers, and project managers.

Training Methodology

This course adopts a holistic and interactive training methodology to ensure deep learning and practical application. Participants will combine expert-led lectures, collaborative group discussions, and hands-on workshops to internalise advanced project management principles. Real-world case studies and simulation exercises will provide practical insights and allow participants to practice strategic planning, negotiation, and risk management techniques. Role-playing scenarios and team-based activities will foster effective leadership and team dynamics, while continuous feedback and reflection sessions will help reinforce learning and facilitate the transfer of skills to the workplace. This immersive approach aims to create a supportive and dynamic learning environment, empowering participants to achieve excellence in project management.

Summary

This course is meticulously crafted to refine your management acumen, focusing on

contemporary best practices in project management. Delegates will immerse themselves in management principles and the project life cycle, equipping them to set and achieve goals aligned with stakeholder requirements. Through effective team management and motivation, participants will harness the potential of high-performing teams, driving project success and organisational excellence.

Course Content & Outline

Section 1: Leadership and Socio-Technical Management

- Understanding the importance of sociotechnical management in project success.
- Aligning organisational values with visionary leadership.
- Exploring the fundamentals of the Malcolm Baldrige Quality Award and its standards of excellence.
- Enhancing coaching skills and fostering employee training, satisfaction, and commitment.
- Managing work teams and identifying team member styles for productive conflict resolution.
- Evaluating virtual team effectiveness for remote collaboration.

Section 2: Strategic Planning and Negotiation

- Developing visionary management approaches and strategic implementation.
- Conducting SWOT analysis and integrating the value chain for performance enhancement.
- Practising negotiation exercises and strategies for achieving desired outcomes.
- Implementing persuasive negotiation techniques to realise benefits.
- Linking corporate strategies with operational results for competitive advantage.
- Exploring business models, process re-engineering, and corporate responsibility.

Section 3: Project Management Fundamentals

- Understanding the basics of project and portfolio management.
- Managing the triple constraints of time, cost, and scope.
- Conducting risk assessment and stakeholder management.
- Developing 'hard' and 'soft' skills essential for project management.
- Establishing project management maturity levels and organisational structures.

Section 4: Project Planning and Execution

- Crafting project charters and defining project objectives.
- Identifying stakeholders and forming project teams.
- Developing project plans, work breakdown structures, and responsibility matrices.
- Estimating time, resources, and budgets for project execution.
- Implementing communication and quality planning strategies.

Section 5: Risk Management and Control

- Defining risk management processes and assessing risk levels.
- Conducting qualitative and quantitative risk analysis.
- Implementing risk mitigation strategies and contingency plans.
- Tracking and reporting project risks effectively.
- Evaluating the effectiveness of risk management activities.

Section 6: Project Monitoring and Control

- Leading project initiation and surveying performance data.
- Managing project teams and stakeholder expectations.
- Tracking project objectives and implementing control mechanisms.
- Integrating Earned Value Management (EVM) for project control.
- Implementing integrated change control and quality assurance measures.

Section 7: Project Closure and Evaluation

- Establishing project closure objectives and plans.
- Conducting administrative and contract closure activities.
- Reviewing project outcomes and documenting lessons learned.
- Celebrating project success and evaluating post-project performance.

Certificate Description

Upon successful completion of this training course, delegates will be awarded a Holistique Training Certificate of Completion. For those who attend and complete the online training course, a Holistique Training e-Certificate will be provided.

Holistique Training Certificates are accredited by the British Assessment Council (BAC) and The CPD Certification Service (CPD), and are certified under ISO 9001, ISO 21001, and ISO 29993 standards.

CPD credits for this course are granted by our Certificates and will be reflected on the Holistique Training Certificate of Completion. In accordance with the standards of The CPD

Certification Service, one CPD credit is awarded per hour of course attendance. A maximum of 50 CPD credits can be claimed for any single course we currently offer.

Categories

PMI® Registered Courses, Management & Leadership, Project Management, Human Resources Management (HRM)

Tags

Standard, Quality control QC, Quality-first, Six sigma, Risk, SWOT, EVM, QA QC, Quality Assurance QA, PM, PMP

Related Articles



Top 10 Must-Read Project Management Books: Mastering The Art Of Execution And Strategy

Learn key stages, skills, and best practices in project management to align projects with strategy, optimize resources, and ensure quality outcomes.

YouTube Video

https://www.youtube.com/embed/dDayHo-qvHM?si=u7fmGZ0kh6QXUFF3