

Fundamentals of Project Management

Duration: 5 Days

Language: en

Course Code: PO4 - 129

Objective

Upon completion of this course, participants will be able to:

- Understand the fundamental principles of project management.
- Develop skills to create detailed project plans and schedules.
- Learn to manage project resources, risks, and stakeholders.
- Gain proficiency in using project management tools and techniques.
- Enhance their ability to lead and coordinate project teams effectively.

Audience

This course is intended for:

- Aspiring project managers
- Current project managers seeking to refine their skills
- Team leaders and supervisors
- Professionals involved in project planning and execution
- Graduate students in business, management, and related fields

Training Methodology

The course employs a blend of instructional methods, including:

- Interactive lectures
- Hands-on project management exercises
- Group discussions and case studies
- Expert-led Q&A sessions
- Comprehensive course materials and resources

Summary

This comprehensive course provides an essential foundation in project management, covering key concepts, methodologies, and tools. Participants will learn to effectively initiate, plan, execute, monitor, and close projects. The course combines theoretical knowledge with practical applications, preparing professionals to manage projects successfully across various industries.

Course Content & Outline

Section 1: Introduction to Project Management

- Overview of project management and its importance
- Key concepts and terminology
- The project life cycle and phases

Section 2: Project Initiation and Planning

- Defining project goals and objectives
- Developing project charters and scopes
- Creating detailed project plans and schedules

Section 3: Resource and Risk Management

- Identifying and allocating project resources
- Managing project budgets and costs
- Risk identification, analysis, and mitigation strategies

Section 4: Project Execution and Monitoring

- Leading and coordinating project teams
- Monitoring project progress and performance
- Implementing change control processes

Section 5: Project Closing and Review

- Closing projects and ensuring deliverables
- Conducting project evaluations and post-mortems
- Best practices for continuous improvement in project management
- Course review and expert Q&A

Certificate Description

Upon successful completion of this training course, delegates will be awarded a Holistique Training Certificate of Completion. For those who attend and complete the online training course, a Holistique Training e-Certificate will be provided.

Holistique Training Certificates are accredited by the British Assessment Council (BAC) and The CPD Certification Service (CPD), and are certified under ISO 9001, ISO 21001, and ISO 29993 standards.

CPD credits for this course are granted by our Certificates and will be reflected on the Holistique Training Certificate of Completion. In accordance with the standards of The CPD Certification Service, one CPD credit is awarded per hour of course attendance. A maximum of 50 CPD credits can be claimed for any single course we currently offer.

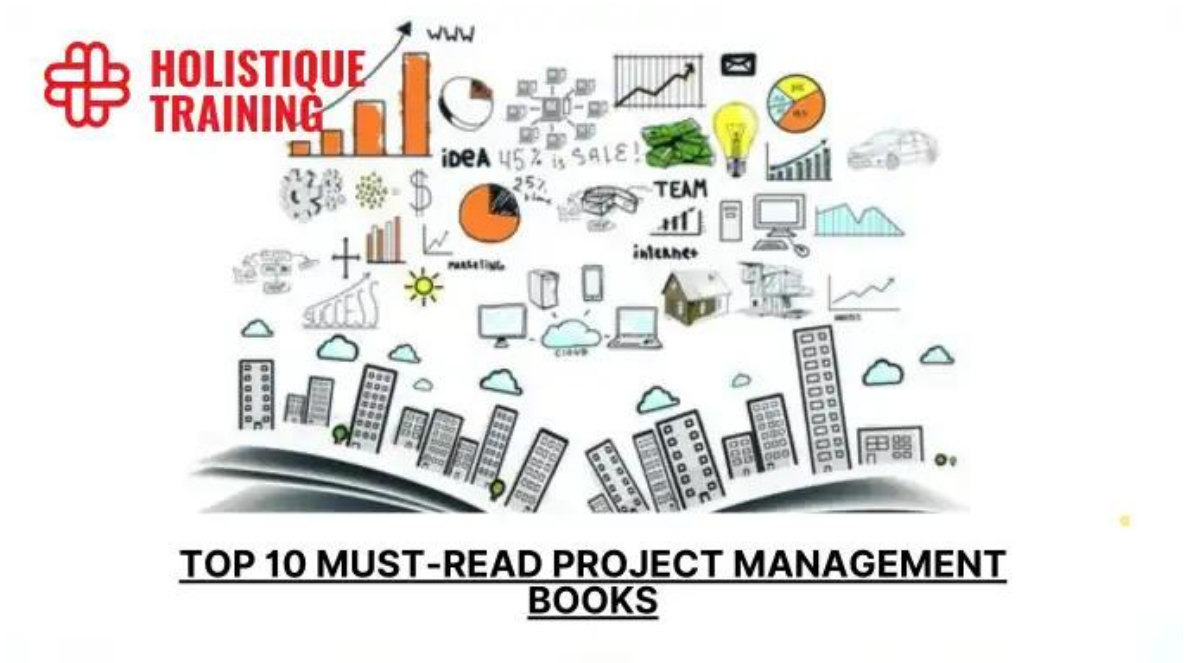
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Project Management

Tags

Project management, project manager

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Top 10 Must-Read Project Management Books: Mastering The Art Of Execution And Strategy

Learn key stages, skills, and best practices in project management to align projects with strategy, optimize resources, and ensure quality outcomes.