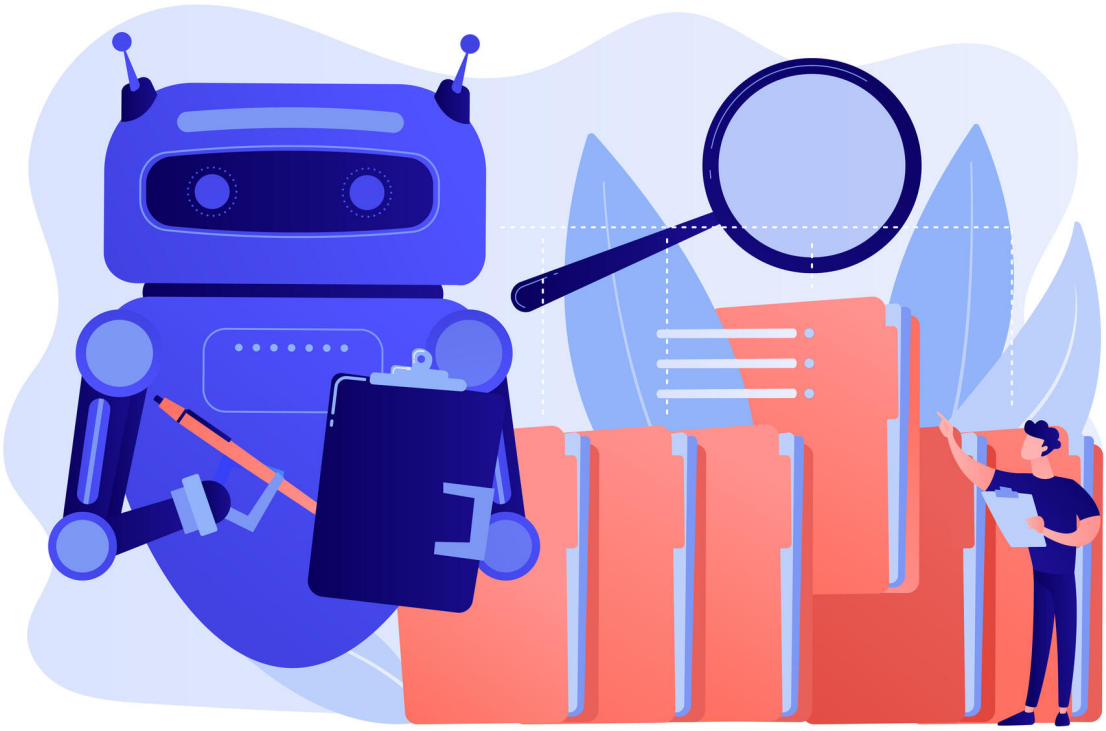


Generative AI for Smarter Contract Management

Duration: 5 Days

Language: en

Course Code: PI2-115

Objective

By the end of this course, participants will be able to:

- Understand the role of generative AI in the contract lifecycle.
- Automate key steps such as drafting, redlining, and clause insertion.
- Use AI tools to identify risks, suggest edits, and ensure compliance.
- Reduce contract turnaround time and manual workload.
- Evaluate the benefits and limitations of AI in legal document handling.
- Apply governance, data privacy, and ethical frameworks to contract AI usage.
- Integrate AI-powered solutions into existing CLM (Contract Lifecycle Management) systems.

Audience

This course is ideal for:

- Contract managers and legal operations professionals.
- Procurement and vendor management teams.
- In-house legal counsel and compliance officers.
- Paralegals and legal assistants using AI in workflows.
- Tech teams supporting legal automation and CLM platforms.
- Consultants and advisors in legal tech and digital transformation.

Training Methodology

The course includes expert-led sessions, tool demonstrations, contract analysis exercises, and workflow mapping. Participants will interact with AI tools (like ChatGPT, Spellbook, and Microsoft Copilot), review AI-generated contracts, and explore integration options. The learning approach emphasizes practicality, security, and responsible AI deployment.

Summary

Contract management is one of the most document-intensive and risk-sensitive processes in any organization. With the rise of generative AI, legal and procurement teams can now automate drafting, streamline reviews, and reduce errors across the entire contract lifecycle. This course introduces participants to how generative AI is reshaping contract workflows from creation to execution and post-signature analysis.

Participants will explore practical applications of AI in contract drafting, risk identification, clause standardization, negotiation support, and compliance tracking. The course also addresses ethical considerations and security protocols to ensure responsible AI use in legal operations. Through hands-on demos and real-world case studies, attendees will gain the confidence to integrate AI into their contract management processes effectively.

Course Content & Outline

Section 1: Introduction to Contract Management in the AI Era

- Overview of the contract lifecycle and its challenges.
- The shift from manual to AI-powered contract management.
- Introduction to generative AI and large language models (LLMs).
- Benefits of AI: efficiency, standardization, risk reduction.
- Examples of AI tools in legal and procurement contexts.

Section 2: Drafting and Review Automation with Generative AI

- AI-assisted contract generation: templates, clauses, summaries.
- Redlining, commenting, and clause comparison using AI.
- Auto-suggestion of legal language and formatting fixes.
- Identifying missing elements or conflicting terms.
- Case study: Automating NDAs and service agreements.

Section 3: Risk Management and Clause Intelligence

- Using AI to detect risky language, non-compliance, and ambiguity.
- Clause library management and AI-based standardization.
- Flagging deviations from approved legal positions.
- AI-supported negotiation preparation and decision-making.
- Demo: Reviewing a contract for hidden liabilities with AI.

Section 4: Integration, Compliance, and Ethics

- How AI fits within existing CLM systems.
- Data security, privacy, and access control for legal content.
- Addressing hallucination risks in legal AI tools.
- Legal and ethical considerations in automating contracts.
- Setting up internal review and human oversight workflows.

Section 5: Future of Contracting and Implementation Strategy

- Trends in AI-driven legal operations.
- Smart contracts and blockchain integration.
- Building a business case for AI-powered contract management.

- Vendor selection and tool evaluation checklist.
- Roadmap: piloting, scaling, and optimizing AI-assisted contracting.
- Final exercise: Mapping your team’s AI adoption strategy.

Certificate Description

Upon successful completion of this training course, delegates will be awarded a Holistique Training Certificate of Completion. For those who attend and complete the online training course, a Holistique Training e-Certificate will be provided.

Holistique Training Certificates are accredited by The CPD Certification Service (CPD), and are certified under ISO 9001 and ISO 29993 standards.

CPD credits for this course are granted by our Certificates and will be reflected on the Holistique Training Certificate of Completion. In accordance with the standards of The CPD Certification Service, one CPD credit is awarded per hour of course attendance. A maximum of 50 CPD credits can be claimed for any single course we currently offer.

Categories

AI, Data and Visualisation, IT & Computer Application, Technology, Human Resources Management (HRM), Law, Contracts and Legalities

Tags

Generative AI, Generative AI in cotract management, Smarter Contract Management

Related Articles

How Generative AI is Boosting Contract Management Lifecycle

Discover how Generative AI is transforming the contract management lifecycle—from drafting to renewal. Learn how automation enhances accuracy, compliance, and negotiation speed.